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**PROBLEMS OF FORMATION AND DEVELOPMENT
OF DOCUMENT MANAGEMENT EDUCATION AND SCIENCE
IN UKRAINE
IN INTERPRETATIONS OF MODERN UKRAINIAN SCIENTISTS**

Summary

The powerful society informatization as well as the computer technologies introduction in all the areas of production increases the need for training of highly qualified special-purpose documentologists, or documentation managers. This enables to affirm that the documentation management science occupies one of the priority positions in the modern society. The large-scale implementation of the electronic document management system increases the importance of records management as a discipline in our country.

A document being both the central element rich in content of society document infrastructure and the object of study of the complex of the documentation management sciences at the same time, stipulates the necessity of the formation of highly educated professionals with appropriate training in the field of records management and information technologies.

A modern specialist, a documentation manager must not only have the deep theoretical knowledge about the document, its genesis, development and operation as well as the skills of work with documents and a perfect use of computer technology, first and foremost he should be formed as a specialist with a high level of professional competence. All the above said includes the provision of the society with

high-quality documentary information, the solution of conceptual issues in the theory of documentary information in various fields of practical work. In consideration of the above mentioned the learning process at higher educational institutions on the training of document managers requires to be ensured with the high-quality textbooks on documentation management.

The modern development of the specialists training area “The documentation management and the information activity” is a combination of different approaches to the content and form of training and the specialization definition of graduate students.

The article analyzes the content and structure of text books and tutorials of famous scientists, experienced teachers, who, based on the principles and achievements of classical documents’ records management, present the problematic issues of modern history and theory of science of the document.

The scientific and educational publications of V. Bezdrabko, M. Komova, N. Kushnarenko, S. Kuleshov, N. Lemekh, Yu. Palekha, M. Slobodynyk, G.M. Shvetsova-Vodka confirm the desire of our scientists to objectively and entirely present the questions to the theory of document patterns, the regularity of its genesis and evolution as well as common for all sciences problems of functioning of documents and the practice of their creation. The works of Ukrainian scientists elucidate the main tasks of science at the present stage; the current theoretical and practical problems – the classification, unification and standardization of documents; the introduction of the achievements of international experience of managing the documentation processes.

Tags: records management, document management, discipline, historiography, institution of higher education, high school, specialist.