

Instructions for authors

1. The article is given by the language of original (Ukrainian, Russian, English) in an electronic variant as a file, that is executed in a text editor MS Word for of Windows, on a disk or by an e-mail. A volume of the article is to 25 thousand signs (as an exception, not more than 35 thousand signs).

2. The scientific article must contain such mandatory members:

- ✓ raising of problem in a general view and copulas is with important scientific or practical tasks;
- ✓ analysis of the last researches and publications in that the decision of this problem is founded an author leans on that, selection of unsolved earlier parts of general issue, the marked article is dedicated that;
- ✓ formulation of aims of the article (raising of task);
- ✓ exposition of basic material of research is with the complete ground of the got scientific results;
- ✓ a conclusion is from this research and prospect of further secret services in this direction.

3. Requirements to registration of text: all fields a 20 mm; type of Times New Roman, size 14, interval – 1,5; paragraph is 10 mm. Pictures and tables are recorded in obedience to GOST. In text it is necessary to use quotation marks only such standard:«»», short dash of «–». It is not needed to put superfluous blanks, to that end to use a function the «Unprinted signs». Article not numbered pages. Photos and other visual elements take place in text of the article. The use of the reductions generally accepted by national standards is assumed. Quotations in text are necessarily accompanied by complete and exact reference to the literary source.

4. Location of structural elements of the article:

- in a left side – UDC and electronic photo of author of the article, in a right side – the last name, name, surname author, graduate degree, scientific rank, position and job, e-mail (Ukrainian, English, Russian languages);
- the name of the article and annotation Ukrainian, English, Russian languages (900-1000 signs each); an annotation must be structured, to contain a research aim and applied methods, basic got conclusions;
- the keywords Ukrainian, English, Russian languages;
- an obligatory list of the used sources at the end of the article.

An obligatory requirement to the articles is quality, high level of English.

5. References to the sources in text are given in accordance with GOST 8302: 2015 «Information and documentation. Bibliographic references. General and drafting rules» on such standard: [7, p. 123], where 7 is a number of source on the list of literature, 123 is a page. References to a few sources are simultaneously given thus: [1; 4; 8] or [2, p. 32; 9, p. 48; 11, p. 257]. Reference to the archived sources – [15, pp. 258, 231 BC].

Bibliographic description in the list of the used sources must answer such standards: (GOST7.1-2003, IDT), GOST7.1:2006 «Bibliographic record. Bibliographic description. General requirements and rules», GOST3582:2013 «Information and documentation. Bibliographic description of reduction of words and word-combinations by Ukrainian. General requirements and rules (ISO 4:1984, NEQ; ISO 832:1994, NEQ)», GOST 7.12-93 «Bibliographic record. Reductions of words in Russian language. General requirements and rules», GOST7093:2009 «Bibliographic record. Reduction of words and word-combinations given by the foreign European languages (GOST 7.11-2004, MOD; ISO 832:1994, MOD)».

Bibliography can be given in the order of quoting or after the alphabet of authors or names.

It is necessary to give the list of literature (**References**), executed in accordance with the requirements of international bibliographic standard of APA-2010 [http://library.nmu.edu/guides/userguides/style_apa.htm]. In the block of **References** it is necessary at the end of every bibliographic record in brackets to specify the language of source English (in Ukrainian), (in English) or (in Russian).

A transliteration comes true in accordance with Resolution of Cabinet of Ministers of Ukraine № 55 from January, 27 in 2010 «About organization of transliteration of the Ukrainian alphabet by the Roman alphabet». On-line of transliteration can be found after addresses: <http://www.slovnyk.ua/services/translit.php> (standard Ukrainian transliteration - Passport KMU 2010 – on the portal of «СЛОВНИК-УА»); <http://litopys.org.ua/links/intrans.htm> (transliteration on a portal «Ізборник»).

On the portal of <http://www.translit.ru> it is possible free of charge to take advantage of the program of transliteration of Russian text.

6. The articles the authors of that do not have a scientific degree are accompanied by the review of candidate, doctor of sciences on speciality publications or by self-control from protocol of meeting of department (to the department) about recommendation of the article to printing. A review or self-control from protocol is given in the scanned kind by an e-mail. Except that an editorial college is conduct the independent criticizing of every article.

7. To the article added:

- for the web-site of collection obligatory resume of the article by English not less than as 2000 signs. It must be structured the resume of the article, to contain a research aim and applied methods, basic got conclusions.

8. Responsibility for maintenance, exactness of the given facts, quotations, numbers and last names is carried by the authors of materials. An editorial college reserves a right for the selection of materials to printing. Not read, not self-possessed in relation to requirements to the publication, the materials got after the indicated term will not be examined and published will not be. The article can be returned to the author on a revision and entertained with the aim of her edition in the nearest producing.

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NAME OF THE ARTICLE

Annotation, keywords by Ukrainian

Summary in English

Annotation and keywords in Russian language

Raising of problem

Analysis of the last researches and publications

Aim and task of research

Exposition of basic material

Conclusions

List of the used sources

References